
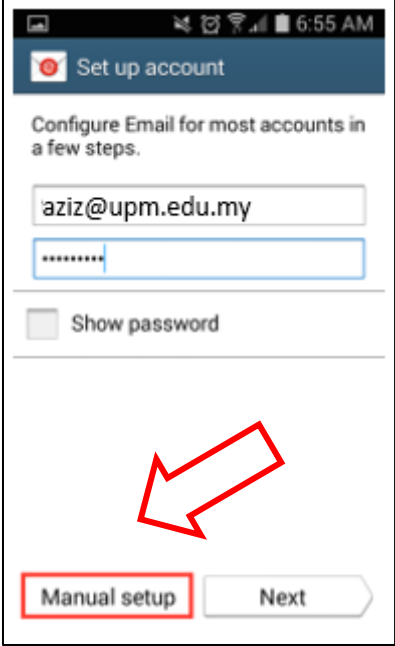
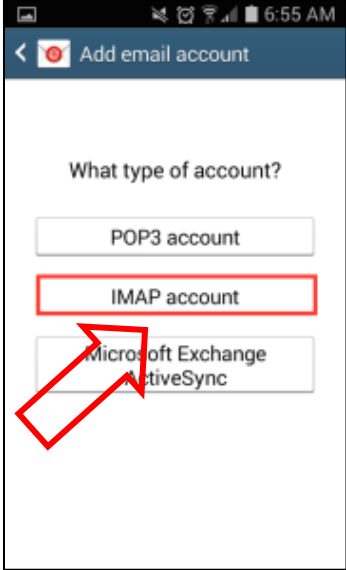


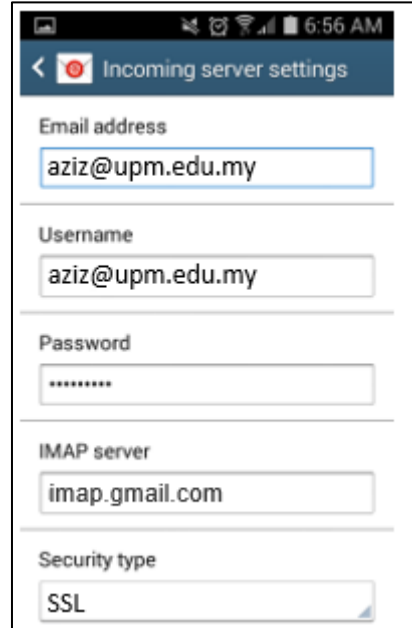
How to set up Email in your Android device

<p>1. Open the email application.</p>	 The image shows the 'Email' application icon on an Android device. It consists of a white envelope with a red '@' symbol inside, set against a blue square background. Below the icon, the word 'Email' is written in white text.
<p>2. Enter your email address and password, then tap Manual Setup.</p>	 The image shows a screenshot of the 'Set up account' screen in the Email app. The screen has a dark blue header with the text 'Set up account'. Below the header, there is a message: 'Configure Email for most accounts in a few steps.' There are two input fields: the first contains the email address 'aziz@upm.edu.my' and the second contains a masked password '*****'. Below the password field is a checkbox labeled 'Show password' which is currently unchecked. At the bottom of the screen, there are two buttons: 'Manual setup' and 'Next'. A red arrow points from the 'Manual setup' button towards the 'Next' button.
<p>3. Select IMAP (<i>We recommend using IMAP if possible because it's the best way to make sure you can see all your mail at any time on all of your devices.</i>)</p>	 The image shows a screenshot of the 'Add email account' screen. The screen has a dark blue header with the text 'Add email account'. Below the header, there is a question: 'What type of account?'. There are three buttons: 'POP3 account', 'IMAP account', and 'Microsoft Exchange ActiveSync'. The 'IMAP account' button is highlighted with a red border. A red arrow points from the 'IMAP account' button towards the 'Microsoft Exchange ActiveSync' button.

4. INCOMING SERVER SETTING

Enter required information and Tap Next when complete

- Email address: *Your full address (e.g. aziz@upm.edu.my)*
- User name: *Your full address (e.g. aziz@upm.edu.my)* | Password: *User 's UPMID password*
- IMAP server: *imap.gmail.com*
- Security type: *SSL*
- Port: *993*

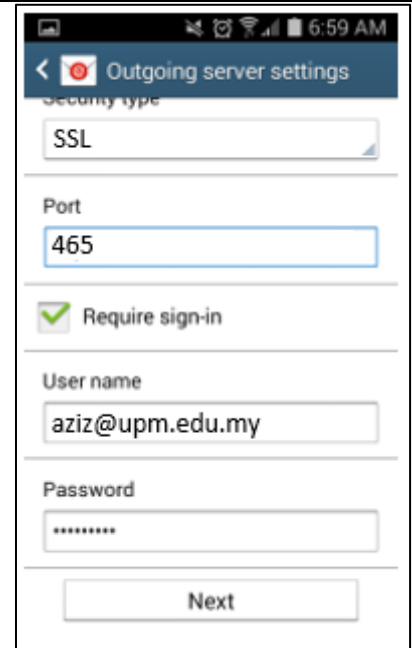


A screenshot of an Android application's 'Incoming server settings' screen. The screen has a dark blue header with a back arrow and a red circular icon. Below the header, there are several input fields: 'Email address' with 'aziz@upm.edu.my', 'Username' with 'aziz@upm.edu.my', 'Password' with a masked field of seven dots, 'IMAP server' with 'imap.gmail.com', and 'Security type' with a dropdown menu showing 'SSL'. The status bar at the top shows the time as 6:56 AM.

5. INCOMING SERVER SETTING

Enter required information and Tap Next when complete

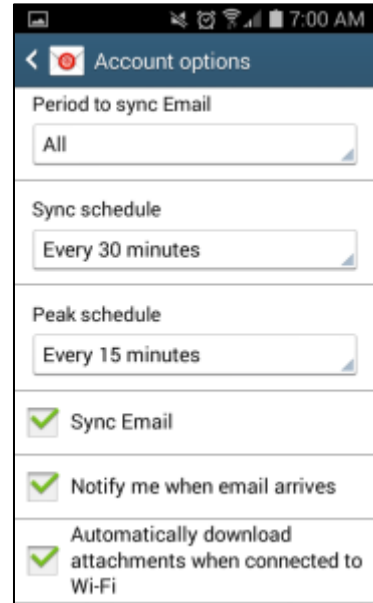
- SMTP sever: *smtp.gmail.com*
- Security type: *SSL*
- Port: *465*
- Require sign-in: *Yes*
- User name: *Your full address (e.g. aziz@upm.edu.my)* | Password: *User 's UPMID password*



A screenshot of an Android application's 'Outgoing server settings' screen. The screen has a dark blue header with a back arrow and a red circular icon. Below the header, there are several input fields: 'Security type' with a dropdown menu showing 'SSL', 'Port' with '465', a checked checkbox for 'Require sign-in', 'User name' with 'aziz@upm.edu.my', and 'Password' with a masked field of seven dots. At the bottom, there is a 'Next' button. The status bar at the top shows the time as 6:59 AM.

6. ACCOUNT OPTION

Select the preferences you wish to use, then tap **Next**.



7. SETUP ACCOUNT INFO

Enter the name you wish people to see when you send emails, then tap **Done** when complete.

